



Auto Glass Safety Council
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Company and Regional Training from AGSC

Individuals and companies can request training from AGSC to take place at a mutually agreeable location. Two different types of training programs are offered: company training and regional training.

COMPANY TRAINING

Company training is commissioned by an individual or company to take place at a location of their choosing. Training is available in 1, 2 or 3 day blocks of any length up to six hours of training per day. Company training can be commissioned by AGSC Registered Member and Associate Member companies.

1. Company training is commissioned by the company and all attendees must be employees and/or subcontractors of the company;
2. Training includes one free AGSC certification test per attendee to be administered at the end of the training;
3. Once a mutually agreeable date has been determined, it cannot be changed nor the fee refunded;
4. All fees must be paid in advance of the training;
5. Company must provide an adequate training area with tables and chairs, good lighting, ventilation, a projection screen, electrical outlets, any necessary extension cords and adequate acoustics (including a microphone for larger rooms).
6. Cost is \$500 plus the trainer's travel expenses (airfare, hotel and incidentals) for the first day and \$500 plus the trainer's expenses for each day thereafter for training in the Continental United States. (The more time between the booking of the training event and the actual event will allow for lower airfare rates.)
7. Company is responsible for the trainer's transportation. You may choose to provide a rental car or have a company employee provide the trainer's transportation to and from the airport, hotel and training site.
8. Cost of training includes up to 40 trainees, additional trainees above 40 are \$39 each.
9. The training sessions may not be video or audio taped.
10. To schedule training, please contact Kathy Bimber at the AGSC office at 540-720-7484 ext. 137.

REGIONAL TRAINING

Regional training is commissioned by a sponsor. A sponsor may be an individual, company, association or other entity.

1. Regional training is commissioned by the sponsor and must be open to all industry participants who wish to attend;
2. Regional training is one day only, or one evening and the next morning for a total training time not to exceed six hours;
3. Training includes one free AGSC certification test per attendee to be administered at the end of the training;
4. 40 is the optimal number for training. There is no minimum number of attendees, although the number of attendees affects the fee ;
5. Once a mutually agreeable date has been determined, it cannot be changed;
6. Sponsor must provide an adequate training area with tables and chairs, good lighting, ventilation, a projection screen, electrical outlets, any necessary extension cords and adequate acoustics (including a microphone for larger rooms). The training area should be in a “neutral” location and not connected with any one auto glass company. Hotels, colleges and training venues work well.
11. There is no fee beyond the trainer’s travel expenses (airfare, hotel and incidentals) for programs in which 41 or more individuals go through the entire training program. (The more time between the booking of the training event and the actual event will allow for lower airfare rates.)
7. If 11-40 people go through the training, the sponsor will be assessed a cost of \$39 per person for the number under 40 that will not take the training to a maximum of \$500 per day plus the trainer’s travel expenses (airfare, hotel and incidentals). For example, if 30 people take the training, the sponsor would be assessed the cost of \$390 (40 – 30 X \$39 is \$390) plus the trainer’s travel expenses.
8. If 10 or less participate, the cost is \$500 per day plus the trainer’s travel expenses (airfare, hotel and incidentals).
9. Sponsor is responsible for the trainer’s transportation. You may choose to provide a rental car or have an employee provide the trainer’s transportation to and from the airport, hotel and training site.
10. The training sessions may not be video or audio taped.
11. To schedule training, please contact Kathy Bimber at the AGSC office at 540-720-7484 ext. 137.

SAMPLE TRAINING DAY SCHEDULE:

The following is a suggested schedule for the training event.

Quick Start

8:00 a.m. – 12:00 p.m.

12:00 p.m. – 1:00 p.m.

1:00 p.m. – 1:30 p.m.

1:30 p.m. – 3:00 p.m.

Four hours of training

Lunch

Quick Review

Testing